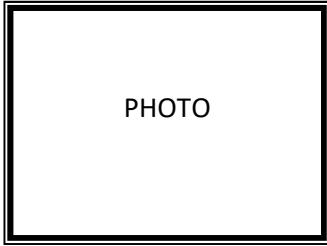


Cranbury College Referral Form

Please complete all relevant fields and details for child to be considered for a place at Cranbury College



ENTRY INFORMATION

SECTION 1

Name:	DOB:	Year Group:	
Name of referring school and contact			
Reason for Referral - please circle	Managed Move/ PEX/Medical/Respite/ Post16	Date:	
Agency intervention - previous/current			
DCM Date		School File Sent:	Y/N
UPN:	ULN:	Ethnicity:	
LAC: Y/N	PP: Y/N	CP/CIN: Y/N	
EHCP: Y/N	Need Type/Details		
Home Address:			
Parent/carer Name(s):	1.	2.	
Contact details	1.	2.	
To be completed by Cranbury College			
Testing Dates:	1.	2.	
GTKY Date:		Info Shared:	Y/N
4 week review date (KW/1:1)		Site and Keyworker:	
6 week review date (parents)			
3 month date after entry for PPT	Date	NA	Entered to PPT
6 month deadline for PPT pathway	Date	NA	Entered to PPT

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SECTION 2

ACADEMIC INFORMATION	
Brief synopsis from last school	Year group on entry:
	Details if this child came to you via a PEX/MM or parent led and previous school:
	Date student last attended:
	Is this child's attendance below 90%? Yes/No If yes please attach a copy of the referral to the Education Welfare Service on last page. Please give details of any fixed term exclusions on last page
	Does this student have any exam concessions? Yes/No If yes, please state which concession:
Email address of school contact:	
SENIOR MANAGEMENT SUMMARY	
Please complete a summary containing the reason for this referral and any other information not mentioned within the paperwork.	Previous/current discussions regarding a MM/PLM with parent Yes/No (Please give details of any options, planning and person leading the discussion)
	specific school support meetings currently in place Yes /No (Please give details if there are i.ePSP, Governor's Disciplinary)
	Summary
	Senior Manager Signature

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MEDICAL REFERRALS				
	<p>We require medical evidence from a Consultant stating why the student is unable to attend school and the medical reason.</p> <p>In signing this medical referral I understand that the above named student will become Dual Roll with Cranbury College who will provide a minimum of five hours tuition per week for the child until they are well enough to access school for more than 5 hours per week. Responsibility for quality assurance of the education provided and the safeguarding of the child remains with the school at all times other than when Cranbury College tutors are in direct contact with the child and their family. The aim of dual roll arrangements will be to minimise disruptions to education and a child's life chances as a result of illness, and return the child to normal school routine as swiftly as possible following advice from medical professionals. This will require school to provide schemes of work, resources and communicate with the college in a timely fashion. A charge of £45 per hour for tuition plus any additional expenses incurred by Cranbury College will be invoiced termly.</p>			
	<table border="1" style="width: 100%;"> <tr> <td style="width: 60%;">Print Name and Signature:</td> <td>Date:</td> </tr> <tr> <td style="height: 40px;"></td> <td></td> </tr> </table>	Print Name and Signature:	Date:	
Print Name and Signature:	Date:			

STUDENT VIEWS FOR NON PEX PLACEMENTS AND POST 16 APPLICATIONS		
	Why would you like to be considered for a place at Cranbury College?	
	Do you have any concerns about attending?	
	Previous issues/exclusions at school?	
	Would you consider voluntary work experience?	
	If yes what placements would you consider	
	Option 1:	Option 2
	Interests and Skills:	
	ID provided - passport, driving license, birth certificate <i>(Eligibility to study post 16 only)</i>	
	Yes/No	
	Signature	Date

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SECTION 3

PARENTAL/GUARDIAN VIEWS	
	I would like my child to be considered for placement at Cranbury College
	I would like my child to be considered for placement at Cranbury College for a short period of time, then I would like my child to attend: 1 st Choice - 2 nd Choice - 3 rd Choice -
	I do not want my child to be considered for Cranbury College/other facility for the following reasons
	I feel that I am fully informed and part of all the decisions that are being made Y/N
	Any Other Comments?
	Signature

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Interventions and information checklist

(Information must be completed and attached for referral to be considered)

Basic information	Attached	Not attached	If not reason why not
Updated CAF with parental signature			
Pastoral Support Plan			
Risk assessment			
Chronology			
Attendance registration certificate			
School report with most recent Teacher assessments			
List of all historic exclusions			
Behaviour incident log			
List of Exams courses studied with exam boards and syllabus where applicable			
Academic data e.g CAT Scores, FFT			
SEN (assessments)			
Provision map or IEP			
Pupil medical form			
External Referrals made	Date work began with student	Outcomes	
Locality CAT triage			
SEN			

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CAMHS		
EP		
YOT		
Social Care		
Connexions/PASS/YES		
Number five/Counselling		
Source		
School nurse		
Other strategies used (please list below)		

Please list below what has been done through the student's placement, curriculum and pastoral support to address the young person's current needs.

Intervention	Impact and outcome

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**Cranbury
College**

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